**UNOFFICIAL VERSION**

Pursuant to Article 23, Subparagraphs a), b), c), d), e), g) and h) of the Law on Marking of Small Arms, Light Weapons and Related Ammunition (*Official Gazette of BiH No. 83/16*) and Article 61, Paragraph 2 of the Law on Administration (*Official Gazette of BiH No. 32/02 and 102/09*), the Minister of Foreign Trade and Economic Relations of Bosnia and Herzegovina hereby adopts the following

**Book of rules**

**on procedures and methods of marking OF weapons and ammunition**

**Article 1**

**(Subject-matter)**

This Book of Rules shall prescribe the procedures, place and formats of marks; procedures and methods of marking of weapons and ammunition that are produced in Bosnia and Herzegovina (hereinafter referred to as: BiH), imported into BiH and transferred for permanent civilian use or exported from BiH; keeping records about weapons and ammunition marks; costs of marking and inspection pursuant to the Law on Marking of Small Arms, Light Weapons and Related Ammunition (*Official Gazette of BiH No. 83/16*), (hereinafter referred to as: the Law).

**Article 2**

**(Exemption from the application)**

This Book of Rules shall not apply to weapons and ammunition that are imported into BiH and that the manufacturer of weapons and ammunition, at the importer’s request, has already marked with import mark containing details about the country of import and year of import into BiH.

**Article 3**

**(Meaning of terms)**

1. The terms used in this Book of Rules shall have the same meaning as terms used in the Law.
2. The terms used only in male or female gender shall simultaneously refer to both genders.

**Article 4**

**(Marking methods)**

1. Marking means the process of marking weapons and ammunition, that is, packaging of weapons and ammunition with the unique manufacturing mark (hereinafter referred to as: UMM), import mark (hereinafter referred to as: IM) or identification mark of weapons or ammunition (hereinafter referred to as: WIM/AIM) and mark on transfer or export of weapons or ammunition (hereinafter referred to as: TEM) by placing marks on the essential structural part of weapons and ammunition and packaging of weapons and ammunition.
2. Depending on technological, that is, manufacturing process, the marking of weapons and ammunition shall be done by applying cold and hot marking methods.
3. Packaging of weapons and ammunition shall be marked by applying mark to a packaging or to a special label to be placed on the packaging of weapons or ammunition.

**Article 5**

**(Mark place)**

The mark shall be placed on at least one essential structural part of weapons and ammunition regardless of whether that part shall be built into the final product or is the structural part intended for further sale.

**Article 6**

**(Marking of weapons and ammunition and packaging of weapons or ammunition with UMM)**

1. UMM on weapons and ammunition should be posted on prominent place and sized minimally 2 mm on weapons, that is, 1 mm on ammunition, minimally 0.2 mm deep and should be permanent and resistant throughout its lifetime under normal operating conditions as well as resistant to readily deletion, alteration or removal.
2. UMM that is to be placed on weapons and packaging of weapons pursuant to Article 4, Paragraph 3 of this Book of Rules shall contain the following elements:
3. the international ISO mark for Bosnia and Herzegovina “BA”,
4. the manufacturer’s name, simple geometric symbol or alphanumeric mark - minimum two signs for which the BiH Ministry of Foreign Trade and Economic Relations (hereinafter referred to as: the Ministry), at the manufacturer’s request, issued decision determining the manufacturer’s mark to be placed on weapons and ammunition,
5. the year of manufacture – minimum two last digits of the year in which the weapon has been manufactured, and
6. serial number.
7. UMM that is to be placed on ammunition shall contain the following elements:
8. the manufacturer’s name, simple geometric symbol or alphanumeric mark – minimum two signs for which the Ministry, at the manufacturer’s request, issued decision determining the manufacturer’s mark to be placed on weapons and ammunition,
9. the year of manufacture – minimum two last digits of the year in which the ammunition has been manufactured,
10. caliber mark in inches or millimeters, and
11. the international ISO mark for Bosnia and Herzegovina “BA“ for ammunition of 20 mm caliber and larger.
12. The exemption from the application of the provision referred to in Paragraph 3 of this Article shall exist in the following cases:
13. when marking the ammunition with rimfire of 5.56 mm caliber that has to be marked at least with the manufacturer’s mark,
14. if it involves means of initiation, which shall be marked only on packaging, and
15. UMM that is to be placed on ammunition packaging shall contain the following elements:
16. the international ISO mark for Bosnia and Herzegovina “BA”,
17. the manufacturer’s name, simple geometric symbol or alphanumeric mark - minimum two signs for which the Ministry, at the manufacturer’s request, issued decision determining the manufacturer’s mark to be placed on weapons or ammunition,
18. the year of manufacture – minimum two last digits of the year in which the ammunition has been manufactured,
19. caliber mark in inches or millimeters,
20. model mark,
21. number of pieces of ammunition contained in the packaging, and
22. ammunition lot number.
23. Exceptionally, provided that the requirements referred to in Article 9, Paragraph 5 of the Law have been met, UMM placed on weapons and ammunition may also contain details other than those mentioned in Paragraphs 2 and 3 of this Article.

**Article 7**

**(Marking weapons with IM, WIM and TEM)**

1. IM on weapons, WIM and TEM shall be placed next to the existing UMM, provided that they have to be significantly different from UMM.
2. If it is not possible for the marks referred to in Paragraph 1 of this Article to be placed next to the existing UMM, the marks shall be placed on other convenient place of the same structural part of weapons on which UMM has been placed.
3. Marks referred to in Paragraph 1 of this Article should be posted on prominent place and sized minimally 2 mm, minimally 0.1 mm deep if they are to be placed on metal, that is, 0.2 mm if they are to be placed on non-metal (polymer), and should be permanent and resistant throughout its lifetime under normal operating conditions as well as resistant to readily deletion, alteration or removal.

**Article 8**

**(Marking the ammunition with IM, AIM and TEM)**

Ammunition IM, AIM or TEM shall be placed on each packaging of ammunition being imported into BiH, that is, transferred or exported from stocks of any level of government in BiH.

**Article 9**

**(IM format)**

IM that is to be placed on weapons, packaging of weapons and packaging of ammunition shall contain the following elements:

1. the international ISO mark for Bosnia and Herzegovina “BA” and
2. the year of import, minimum two last digits of the year in which the weapons and ammunition have been imported.

**Article 10**

**(WIM/AIM format)**

The identification mark that is to be placed on weapons, packaging of weapons, that is, packaging of ammunition shall contain the following elements:

1. the name of a person authorized for marking, simple geometric symbol or alphanumeric mark, minimum two signs, for which the Ministry, at the request of legal person or the institution, issued decision determining the designation of an authorized person, and
2. ordinal number of import of weapons or packaging of ammunition into BiH referred to in Sub-register 5 or Sub-register 6 of the Attachment to this Book of Rules, which are an integral part of the record of the authorized person in the year in which the weapons or packaging of ammunition have been imported into BiH.

**Article 11**

**(TEM format)**

TEM that is to be placed on weapons, packaging of weapons, i.e. packaging of ammunition shall contain the following elements:

1. the international ISO mark for Bosnia and Herzegovina “BA”,
2. the name of stock holder, simple geometric symbol or alphanumeric mark, minimum two signs, for which the Ministry, at the request of a stock holder, issued decision determining the designation of a stock holder,
3. the year of transfer, i.e. export, minimum two last digits of the year of export or transfer of weapons or ammunition and
4. ordinal number of transferred, that is, exported weapons/packaging of ammunition from BiH referred to in Sub-register 7 or Sub-register 8 of the Attachment to this Book of Rules, which are an integral part of records of a stock holder in the year of transfer, that is, export.

**Article 12**

**(Costs of marking and certificate on completed marking of imported, exported or transferred weapons and ammunition)**

1. The costs of marking of imported weapons and ammunition shall be defrayed by the importer.
2. The costs of marking of weapons and ammunition that are to be transferred or exported shall be defrayed by the stock holder.
3. The authorized person marking imported weapons and ammunition shall be bound to issue a written certificate about completed marking, unless the authorized person is also the importer of weapons subject to marking at the same time.
4. In case of damage, that is, impairment of technical quality and properties of weapons or ammunition which occurred when placing the mark, that is, during the marking process, the costs for the incurred damage shall be paid by a person that has placed the mark.

**Article 13**

**(Records)**

1. Records referred to in Article 15 of the Law shall be kept in a form of sub-registers referred to in the Attachment which is an integral part of this Book of Rules.
2. Records about marks on manufactured weapons marked with UMM shall be kept in Sub-register 1 of the Attachment to this Book of Rules.
3. Records about marks on manufactured ammunition marked with UMM shall be kept in Sub-register 2 of the Attachment to this Book of Rules.
4. Records about imported weapons marked with IM shall be kept in Sub-register 3 of the Attachment to this Book of Rules.
5. Records about imported ammunition marked with IM shall be kept in Sub-register 4 of the Attachment to this Book of Rules.
6. Records about imported weapons without original marks, marked with WIM, shall be kept in Sub-register 5 of the Attachment to this Book of Rules
7. Records about imported ammunition without original marks, marked with AIM, shall be kept in Sub-register 6 of the Attachment to this Book of Rules.
8. Records about transfer or export of weapons marked with TEM shall be kept in Sub-register 7 of the Attachment to this Book of Rules.
9. Records about transfer or export of ammunition, marked with TEM, shall be kept in Sub-register 8 of the Attachment to this Book of Rules.

**Article 14**

**(Inspection)**

1. Persons that have the obligations or authorization to mark weapons or ammunition shall be inspected by the Ministry in order to determine whether the weapons or ammunition have been marked in accordance with the Law and bylaws adopted pursuant to the Law.
2. The inspection referred to in Paragraph 1 of this Article shall be performed by means of direct control of marked weapons, ammunition and packaging of weapons and ammunition and by means of direct inspection of documentation of persons that have the obligation or the authorization to mark them, and is aimed at establishing:
3. whether the marks on weapons and ammunition, that is, packaging of weapons or ammunition have been placed in accordance with the decision of the Ministry, on the prescribed place and in the prescribed form,
4. whether the marks, based on their physical characteristics, match the characteristics prescribed in Article 5 through 11 of this Book of Rules,
5. whether the marks have been placed within the prescribed time period and in accordance with provisions of Article 4 through 6 of the Law and,
6. whether the record about marks is kept in accordance with provisions of Articles 15, 17 and 18 of the Law and Article 13 of this Book of Rules.
7. The inspection shall be performed by authorized civil servants of the Ministry and if the inspection requires a special expert knowledge then the civil servants from other administrative bodies as well as specialized persons can be hired too.

**Article 15**

**(Entry in Force)**

This Book of Rules shall enter in force on the eight day after its publication in the Official Gazette of BiH and shall apply as of 1 January 2019.

Number: 05-4-02-2600/18

July 6, 2018

Sarajevo

**MINISTER**

**Mirko Šarović**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Published in "Official Gazette of BiH", no 49/18 , July 17, 2018

It is only for internal use and can not be use in official purposes

ATTACHMENT

Sub-register 1

Manufactured weapons (UMM)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of a subject authorized to mark weapons and ammunition)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Manufacturing mark of weapons/packaging | | | | Brand/name of the manufacturer | Model of weapons | Calibre | | Firearms mark place | End-user | End-user’s country | Date of entry  (dd.mm.yy) | Remark |
| Country of manufacture | Manufacturer’s name | Serial number | Year of manufacture | (mm) | (inch) |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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Sub-register 2

Manufactured ammunition (UMM)

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(Name of a subject authorized to mark weapons and ammunition)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Manufacturing mark of ammunition | | | | | | | Type of ammunition | End-user | End-user’s country | Date of entry  (dd.mm.yy) | Remark |
| Body/fuse/packaging | Body/fuse/packaging | Body/fuse/packaging | | Body/fuse/packaging calibre>20mm | Packaging | Packaging |
| Manufacturer’s mark | Year of manufacture | Calibre | | Country of manufacture | Lot number | Number of pieces |
| (mm) | (inch) |
|  |  |  |  | BA |  |  |  |  |  |  |  |
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Sub-register 3

Imported weapons (IM)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of a subject authorized to mark weapons and ammunition)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Weapon import mark | | Brand/name of the manufacturer | Model of weapons | Calibre | | Serial number | Country of manufacture | Year of manufacture | Firearms mark place | Importer | Date of entry  (dd.mm.yy) | Remark |
| Country of import | Year of import | (mm) | (inch) |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |
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Sub-register 4

Imported ammunition/on packaging (IM)

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(Name of a subject authorized to mark weapons and ammunition)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Ammunition import mark | | Brand/name of the manufacturer | Calibre | | Ammunition type | Lot number | Year of manufacture | Country of manufacture | Number of pieces/number of packaging units | Importer | Date of entry  (dd.mm.yy) | Remark |
| Country of import | Year of import | (mm) | (inch) |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |
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Sub-register 5

Imported weapons without original marks (WIM)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Weapon identification mark | | | | Model of weapons | Calibre | | Brand/name of the manufacturer (if identifiable) | Serial number (if identifiable) | Country of manufacture (if identifiable) | Year of manufacture (if identifiable) | Firearms mark place | Importer | Date of entry  (dd.mm.yy) | Remark |
| Country of import | Year of import | Designation of authorized person | Ordinal number of import | (mm) | (inch) |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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(Name of a subject authorized to mark weapons and ammunition)

Sub-register 6

Imported ammunition without original marks/on packaging (AIM)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Ammunition identification mark | | | | Type of ammunition | Calibre | | Brand/name of the manufacturer (if identifiable) | Lot number  (if identifiable) | Country of manufacture (if identifiable) | Year of manufacture (if identifiable) | Number of pieces/number of packaging units | Importer | Date of entry  (dd.mm.yy) | Remark |
| Country of import | Year of import | Designation of authorized person | Ordinal number of import | (mm) | (inch) |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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(Name of a subject authorized to mark weapons and ammunition)

Sub-register 7

Transfer/export of weapons (TEM)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Transfer/export mark | | | | | Brand/name of the manufacturer | Model of weapons | Calibre | | Serial number | Country of manufacture | Year of manufacture | Firearms mark place | End-user | End-user’s country | Date of entry  (dd.mm.yy) | Remark |
| Country of transfer/export | Designation of a stock holder | Year | | Ordinal number of transfer/export | (mm) | (inch) |
| of transfer | of export |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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(Name of a subject authorized to mark weapons and ammunition)

Sub-register 8

Transfer/export of ammunition on packaging (TEM)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Transfer/export mark | | | | | Brand/name of the manufacturer | Type of ammunition | Calibre | | Lot number | Country of manufacture | Year of manufacture | Number of pieces/number of packaging units | End-user | End-user’s country | Date of entry  (dd.mm.yy) | Remark |
| Country of transfer/export | Designation of a stock holder | Year | | Ordinal number of transfer/export | (mm) | (inch) |
| of transfer | of export |
| BA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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(Name of a subject authorized to mark weapons and ammunition)